

Application for Employment



Welcome to Malarkey Roofing Products! *Before completing the employment application, we want you to know a few things...*

As part of the application process, Malarkey may verify information on your application form. If you report false, inaccurate, misleading or incomplete information, we may reject your application or terminate your employment if we discover such information after the date of hire.

Please look at the job posting, and job qualification requirements found in the job description. The purpose of the employment application is to give you the opportunity to provide Malarkey with information about your skills, experience, abilities, and other personal attributes that meet the qualification requirements for the available job position. Please understand a number of people will apply for job openings, and Malarkey does not guarantee anyone an interview or consideration beyond completing the employment application.

Malarkey is an **Equal Employment Opportunity** Employer. Our objective is to select the most qualified individual for the job regardless of any protected classification. We encourage you to provide us with complete and accurate information that demonstrates your qualifications to perform the duties of the job you are applying for.

Part of the hiring process includes a drug test, criminal background check, and in most cases a post offers medical exam. Any job offer is contingent upon passing this screening process.

- Candidates must agree to a pre-employment drug test and authorize the testing facility to release the test results to Malarkey. If employed, you may be required to submit to an alcohol or drug test under Malarkey's policies and must consent to having the results of any such test released as well. The use of any illegal or legally obtained drug (prescription or otherwise) to the point where such adversely affects the employee's job performance is prohibited. This prohibition covers arriving at Malarkey's premises under the effects of any drug which adversely affects the employee's job performance, including the use of prescribed drugs under medical direction. Candidates found to have a THC level of 50 ng/ml. or more will not be considered for employment
- A criminal history will not necessarily bar you from employment. We will consider the nature of the crime, nature of the job, length of time since the crime, the number of convictions, and evidence of rehabilitation. Malarkey provides required notices, disclosures, and requests for authorization whenever the information sought falls under the requirements of the federal Fair Credit Reporting Act.
- In the event you have a disability that will affect your ability to take a pre-employment medical exam, please inform Malarkey prior to the administration of the test so that a reasonable accommodation can be made. Malarkey reserves the right to require medical documentation regarding the need for accommodation.

We appreciate your interest in Malarkey.

Employment contact information:

Phone: 1-800-545-1191

Fax: 503-289-7644

Email: resume@malarkeyroofing.com

Corporate address:

3131 N. Columbia Blvd.

Portland, OR 97217

Application for Employment



Position

Position Applying For	Available Start Date	Today's Date
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Position Location
Portland, OR South Gate, CA Oklahoma City, OK Remote/Outside Sales

Personal Information

Name

Address	City	State	Zip
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Phone Number	Mobile Number	Email Address
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Desired Salary/Pay Rate: \$

Are you able, at the time of employment, to submit verification of your legal right to work in the United States? **Yes** **No**
(Proof of identity will be required upon employment)

Are you 18 years of age or older? **Yes** **No**

Are you able to perform the essential functions of the job as outlined in the job description? **Yes** **No**
If no, please explain:

Do you have any relatives or friends (including roommates) who currently work for Malarkey? If yes, list name:
Yes **No**

Have you ever worked for Malarkey before? If yes, list date: **Yes** **No**

For applicable non-exempt/hourly positions:
Are you available to work weekends? **Yes** **No**
Are you available to work over-time as requested? **Yes** **No**
Do you have a shift preference? Please check all that apply. **Morning** **Afternoon** **Night**

Education

List any colleges, military, trade, business or other schools attended.

Do you have a high school diploma or GED Certificate? **Yes** **No**

School Name	Location	Diploma/Degree	Major/Minor	Did you Graduate?

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Certificates & Licenses		List any professional license, registration, or certificate required or preferred for the position.	
Type	Issuing Agency	Date Issued	Date Expires

Employment History

This information in this section will be used to determine if you meet the minimum qualifications as outlined in the job announcement. List ONLY the job(s) (paid, military or volunteer) where you obtained the experience that qualifies you for the job. Clearly describe all of your duties, starting with your most recent job. Resumes will be accepted only if required on the job announcement and will not be accepted in place of a completed application. If you need additional space, attach a separate sheet.

Employer (1)	Job Title	Dates Employed	
Address	City	State	Zip
Supervisor Name	Phone Number	May we contact them? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Reason for leaving	Full or Part-time Hours Worked Weekly:		
Duties			
Employer (2)	Job Title	Dates Employed	
Address	City	State	Zip
Supervisor Name	Phone Number	May we contact them? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Reason for leaving	Full or Part-time Hours Worked Weekly:		
Duties			

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Employer (3)	Job Title	Dates Employed	
Address	City	State	Zip
Supervisor Name	Phone Number	May we contact them? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Reason for leaving		Full or Part-time Hours Worked Weekly:	
Duties			

References

Name	Title	Company	Phone

Certification & Signature

I hereby certify that all statements made in this application are true, and I agree and understand that any statement that is false, fraudulent, or misleading in this application or attached material, during the interview or screening process, or discovered in the course of any employment-related process (post hire) may result in the revoking of a job offer or termination of employment.

- I certify that all statements contained herein are true and complete.
- I understand that I must provide proof I am authorized to work in the United States, in accordance with federal law, if I am hired.
- I authorize the employing agency to verify the employment and education information provided in this employment application.
- I authorize my driving record to be checked if the position for which I am applying requires driving.
- I understand and agree to be subjected to a pre-employment drug screening and criminal history background check, if applicable.

Signature: _____ Date: _____